

## Appeal Form for PEAK Placement

The NACS High Ability Identification Team uses a well-designed process, consistent with Indiana Code and Rules and based upon sound measures designed for use with high ability learners. The aim is to identify those students in our district whose academic needs are far beyond those of typical students of the same age. In this process, students are identified for services through multiple pathways including ability and/or achievement in both Language Arts and Math.

An appeal process is in place in the event the identification team does not place a child in services and a teacher, parent, or other person close to the child challenges this decision. An official written appeal using this form must be filed by November 15 of the school year.

Please note that an appeal does not re-evaluate student data already considered in the official identification process. Also, scoring at the Pass Plus level on ISTEP+, high grades, or strong performance on classroom benchmark assessments are **not** valid reasons for an appeal, as these assessments indicate mastery of grade level standards and are not necessarily indicative of high ability. The purpose of the appeal is to bring **new** information to the attention of the committee that could lead to a different decision.

To start the Appeal Process, please contact the PEAK teacher at your child's school. We recommend emailing with your contact information, as phone messages may not be received in a timely fashion. If you do not hear back from us within two days, please call your school office.

<b>Colleen Jacks</b>	<b>Brenda Drayer</b>	<b>Molly Shoup</b>
<a href="mailto:Colleen.Jacks@nacs.k12.in.us">Colleen.Jacks@nacs.k12.in.us</a>	<a href="mailto:Brenda.Drayer@nacs.k12.in.us">Brenda.Drayer@nacs.k12.in.us</a>	<a href="mailto:Molly.Shoup@nacs.k12.in.us">Molly.Shoup@nacs.k12.in.us</a>
Arcola Cedar Canyon Huntertown	Eel River Hickory Center	Oak View Perry Hill Huntertown

Sincerely,

NACS PEAK Teachers  
Brenda Drayer, Colleen Jacks, & Molly Shoup

## PEAK Appeal Form

**\*Please complete AFTER discussing the Appeal Process with your school's PEAK Teacher.**

Please *attach to this form* any **new** information that demonstrates the child's needs for high ability services.

Student Name: \_\_\_\_\_ School: \_\_\_\_\_  
Grade Level: \_\_\_\_\_ Teacher: \_\_\_\_\_

Name of Individual Making the Appeal: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Person making the appeal: \_\_\_\_\_

### Steps of the Appeal Process

1. Contact your school's PEAK teacher using the email listed above.
2. Deliver, Mail, or email this form with attached documentation to your child's school, to the attention of the PEAK teacher.
3. The NACS High Ability Committee may request additional information or alternative assessments.
4. The NACS High Ability Committee reviews the new information provided. You are welcome to attend this meeting and present the new information, or the PEAK teacher can do this for you.
5. The Committee may decide...
  - a. The child is placed in PEAK.
  - b. More information is needed.
  - c. The child is not placed in PEAK at this time, but will be reconsidered in the spring identification process.
6. Once decided, the PEAK teacher will contact you with the committee's decision.